

LI London Branch Committee Posts 2018



Your current committee includes;



Jan
Chair



Wendy
Secretary



Ranran
Treasurer



Hanna
Branch Rep



Tristram
Events Secretary



Sue
Policy Rep



Amy
P2C Coordinator



Louise
General Support



Robert
General Support



Clementina
General Support



Rosie
General Support



Nilufer
General Support



Calila
General Support



Maciej
General Support

These are just a few of the names (and faces) that make up the current committee.

Core Roles			
	Title	Role & Responsibilities	Nomination
1	Chair Must be Chartered Member	<ul style="list-style-type: none"> • Manage and lead the committee, • Chair meetings • Liaison between Branch, LI and members • Develop and maintain Action Plan • Attend events representing branch 	•
2	Secretary	<ul style="list-style-type: none"> • Minutes and committee agendas • Correspondence & Member contact • Support Chair 	•
3	Treasurer Must be Chartered Member	<ul style="list-style-type: none"> • Organise and manage Branch finances • Financial input to Action Plan/Budget 	•
4	Branch Rep Must be Chartered Member. 2 year post.	<ul style="list-style-type: none"> • Attend Council 3 – 4 times per year • Attend Branch Forum • Attend inter-professional meetings and events • Prepare written and verbal reports to committee 	•
Additional Roles			

5	Events Secretary	<ul style="list-style-type: none"> • Prepare Events Programme • Organise events – booking speakers, locations, catering, etc 	•
6	Policy Rep	<ul style="list-style-type: none"> • Develop Branch Policy • Respond to Consultations 	•
Additional Roles			
	Title	Role & Responsibilities	Nomination
7	Marketing & Communications	<ul style="list-style-type: none"> • Promote LI London • Branch Newsletter • Work closely with Net Editor 	•
8	IT Rep	<ul style="list-style-type: none"> • Update Website & Facebook site • IT liaison with LI • Web-mail assistance 	•
9	P2C Coordinator	<ul style="list-style-type: none"> • Advise on P2C matters • Organise workshops, study groups & LI Liaison 	•
10	Student Rep	<ul style="list-style-type: none"> • Liaison between LI London, Universities and landscape students 	•
11	Education & Schools Rep	<ul style="list-style-type: none"> • Liaise with LI Education on London landscape education • Organise visits, talks, workshops with London schools 	•
12	London Planning & Development Forum Rep	<ul style="list-style-type: none"> • Attend LPDF meetings and report to committee 	•
13	Local Authority Rep	<ul style="list-style-type: none"> • Develop contacts within Local Government, GLA, etc. 	•
14	Practice Liaison	<ul style="list-style-type: none"> • Build relationships with London landscape practices 	•
15	Inter-professional Rep	<ul style="list-style-type: none"> • Build relationships with RIBA, RICS, RTPI, CIC, IHE, ILAM, SGD, UDG, etc 	•
16	Past Chair	<ul style="list-style-type: none"> • Work with & advise Chair • Share Chair's workload 	N/A
17 +	Committee Members / Helpers	<ul style="list-style-type: none"> • General support – &/or make your own role • Happy to help out from time to time on an ad hoc basis 	•